

Retningslinjer for klassekontakt
og FAU representanter

*Guidelines for Class contact &
FAU reps*

Class contact guidelines

- 2 class contacts elected for each class.
- The class contact has the following responsibilities:
 - Establish the “årshjul” for the class and assign parents to each activity
 - The “årshjul” will include reflexs action (Oct), julegrantening (First Wednesday in Dec), 17th May (only 6th grade). In addition we encourage to have at least 2 or 3 social events with parents and students. This will help the class to get along and create inclusions for all.
 - Each family in the class will participate in one activity and families should be distributed evenly across the different activities.
 - The class contact should ensure that the activities are organised but does not need to participate in organizing.
 - Example of class activities include – bbq at Godalen /Kyviksmarka, classroom based activities e.g. bingo, class quiz (kahoot), board games, pepperkake pynting.
 - Example of class ÅRSHJUL can be found on the next slide

ÅRSHJUL 2022/23 KLASSE 4B

REFLEKSAKSJONEN (FAU ANSVARLIG) 1 oktober (1 stk) *PER	
HALLOWEEN 31. Oktober * PÅL ESPEN KAMILLA	
JULEGRANTENNING (FAU ANSVARLIG) 7. Desember (4stk) * OLE DOLE DOFFEN DONALD	
VÅRTUR DALSNUTEN Mars/ April med foreldre *SIRI KARSTEN PETRA	
17. MAI arr. i skolegården (FAU ER ANSVARLIG) NYTT AV ÅRET: KUN 6. TRINN STILLER MED FORELDRE	
SOMMERAVSLUTNING UKE 24 med foreldre * TORNEROSE AURORA SNØHVIT	

Navn merket med * har hovedansvaret for å samle gruppen til planlegging og gjennomføring av arrangementet.

Kontaktinfo klassekontakt:

Ole Birger Karlsen / mobil: 999 99 999 / e-post: ole.ninjastjerne@gmail.com
Kari Mari Larsen / mobil: 444 44 444 / e-post: wonderwoman@yahoo.com

Klassekasse (frivillig): maks 100kr kan vipptes til 999 99 999/ eller settes inn på kontonr: 1234.56.78910

Kontaktinfo lærer:

Petter Smart/ e-post: petter.smart@stavanger.kommune.no

Class contact guidelines cont.

- Class contact responsibilities cont:
 - Establish a class bank account.
 - This will provide funding for årshjul class activities.
 - For year 2+ the class account is likely to have already been established and funds / access will need to be transferred.
 - It is reasonable to suggest that parents pay no more than 100 NOK / family into the class account, where they have the means. Make sure that it understood to be entirely voluntary and only class contact should know who has paid in or not.
 - Please refrain from running threads on facebook or spond during the year where you ask for additional money and where people comment that they have paid in.
 - Act as a contact point between the teacher and the class parents.

FAU rep guidelines

- One FAU rep plus one reserve has to be voted in per class.
- You can only be FAU rep for one class at the time.
- FAU rep is a representation for the class and should be a conduit through which to raise any concerns in the running of the school to the rector.
- The FAU committee is a body of parents where issues related to running of the school can be discussed.
- FAU is responsible for organizing refleks action (Oct), julegrantening (Dec) and 17th May celebrations (not catering) and all FAU reps will be required to participate in organizing one of these events.
- FAU meetings are on the first Tuesday of the month at 17:30 in the teachers lounge.